JOB POSTING

Position Title: Wellness Specialist
Department: Corporate Wellness
Source of Supervision: Executive Director
Position Hours: Part-Time

Become part of the premier corporate wellness team in the Great Lakes Bay Region!

As the chosen fitness provider for The Dow Chemical Company in Midland, Greater Midland Corporate Wellness spearheads wellness and recreation programs for all Dow employees, families, and retirees located in mid-Michigan.

Basic Functions
The Wellness Specialist works to ensure Wellness Center members exercise safely and effectively. The Wellness Specialist will also be responsible for teaching health education classes, providing personalized instruction, conducting fitness assessments and orientations, and participating in special events.

Essential Functions

Customer Service

1. At least 80% of your time should be used interacting with members.
    a. All members should be greeted using their name.
    b. Wellness Specialists should interact with members during their workout, if appropriate.
    c. Wellness Specialists should acknowledge members as they arrive/leave.
    d. Conduct orientations and personal training sessions in a positive and professional manner.
2. The other 20% of your time should be used for cleaning, projects, etc.
3. During peak times, Wellness Specialists should be on the floor at all times.
4. Wellness Specialists answer questions to the best of their ability and find answers when necessary.
5. Wellness Specialists give orientations, tours of the Wellness Center, information on other operating centers of the Greater Midland, guidance and support to members and Corporate Wellness team members, and represent Corporate Wellness in a positive way at all times.
6. Be an ExCEED (Exceeding Customers Expectations Every Day) champion, assuring that the entire Corporate Wellness operation is adhering to the best practices.

Room Supervision and Maintenance

1. Room supervision includes Wellness Center and Group Exercise space, where applicable.
2. Room supervision includes being visible on the floor, being prepared to answer questions, giving members assistance as needed, and performing cleaning duties.
3. Wellness Specialists recognize when equipment needs to be repaired, mark it as such, and notify supervisor immediately.
4. Wellness Specialists do all assigned and/or needed cleaning thoroughly.

Qualifications

1. Bachelor's Degree in Exercise Science or comparable degree
2. CPR & First Aid certifications
3. Excellent People Skills
4. Basic computer and keyboarding skills

Interested applicants should submit resumes to kpohl@dow.com with "Wellness Specialist" in the subject line.

Corporate Wellness is an operating unit of Greater Midland, a 501(c)3 non-profit organization. GMCC is an equal opportunity employer.