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**Greater Midland**  
Community Center

### Location

2205 Jefferson Ave. Midland, MI  
48640

### Salary

Hourly wage of \$16 - \$20 per hour

### Schedule

Races occur on the weekend, but  
weekday work to prepare is needed.

Race season: June, July, and August

### Required Races to work:

Dow RunWalk – May 31<sup>st</sup> & June 1<sup>st</sup>  
Tri Kids Try – July 19<sup>th</sup> and July 20<sup>th</sup>

### Additional Preferred Races to work:

Run the River – August 2<sup>nd</sup>  
Loons Pennant Race – August 23<sup>rd</sup>

### Why You Should Apply

As a seasonal employee at Greater  
Midland, you receive:

- > The opportunity to make a lasting impact on families while gaining valuable hands-on experience.
- > On-the-job training!
- > Free Community Center membership during seasonal employment.

(Job Code: GM1084)

## Run Course Specialist

### The Position

Under the direct supervision of the Director of Recreation/Races/Camps, the Run Course Specialist assists in ensuring that all racecourses, water stations, and start and finish lines are fully set-up and taken down, easy to follow and complete given the timeframe of each race start and finish. The Run Course Specialist is responsible for race logistics, Dow RunWalk Expo, assembling and storing supplies pre- and post-race. This individual must maintain high personal standards and adhere to carrying out the Values and Purpose of Greater Midland.

### Major Job Responsibilities

- > Assist with coordinating and assembling/disassembling of all supplies for each racecourse set-up/tear down at all Greater Midland Races.
- > Assist with coordination of pre-race and race day events: packet pick-up, expo, set-up and take down, Expo set-up and tear down.
- > Work in conjunction with MCC Race Management Team to effectively promote and provide first-class racing experiences for all.
- > Provide outstanding customer service by demonstrating active listening skills, showing friendly and professional demeanor, and providing knowledge, skills and information to participants, staff, and volunteers.
- > Exercise responsiveness and timely communication to establish strong working relationships.
- > Consistently demonstrate leadership behaviors aligned with Greater Midland values.

### Qualifications

- > Race Management Experience (preferred)
- > Excellent people skills and team building skills
- > Strong verbal and written communication skills

### Work Environment

140,000 square foot facility with high level of contact with members and community. Various hours that may include early mornings, late evenings, and weekends. The Community Center is large, busy, and multi-functional. Some off-site work as needed.

**More Information About Greater Midland:** Greater Midland promotes vitality and builds belonging through recreation, wellness, and social services that encourage lifelong pursuit of learning, personal fulfillment, and good health. We respect differences and promote equality for all, offering programs and services that reflect the community's needs. Founded in 1919, Greater Midland's seven operating units have grown to include Midland Community Center, Coleman Family Center, Corporate Wellness, Curling Center, North-End Fitness Center, North Midland Family Center, and Tennis Center. We employ more than 500 people country-wide and positively impact an estimated 80% of City of Midland residents with 60% of those living in Midland County. Learn more at [www.greatermidland.org](http://www.greatermidland.org).